

**Project Scope of Work**  
**804 Fairmount Ave**  
**Cambridge MD 21613**

*The work shall include, but not be limited to all labor, materials, tools, equipment, incidentals, insurance, overhead and profit to perform the work as outlined below:*

**GENERAL NOTES:**

1. Contractor shall field verify locations, sizes and quantities of work required for the project.
2. Include all required cleanup for work completed under this package. Include daily cleanup of all areas where work is performed and disposal of debris to Owner provided dumpster.
3. General building permit shall be provided by the Contractor. Contractors/subcontractors shall be responsible for all permits and licensing as is required to complete their respective scope of work and to meet city regulations.
4. Contractor shall provide proof of General Liability and Worker's Compensation insurance.
5. Contractors and their Subcontractors shall schedule working hours between 8:00am and 6:00pm Monday through Friday. Requests to work on weekends and before or after these hours must be approved by the homeowner.
6. Contractor must not be listed on the Federal Debarment List
7. 1 Year Warranty. Contractor shall remedy any defect due to faulty material or workmanship and pay for all damage to other work resulting therefrom, which appear within one year from final payment. Further, contractor shall furnish owner with all manufacturers' and suppliers' written warranties covering items furnished under this contract prior to release of the final payment.
8. Any contractor performing renovation, repair, and painting projects that disturb lead based paint in pre 1978 homes must comply with EPA 40 CFR Part 745(Lead; Renovation, Repair, and Painting Program), be certified by the EPA as a Renovation Firm and must use Certified Renovators who are trained by EPA approved training providers to follow lead safe work practices.

**Roof Replacement Specifications:**

1. Remove existing shingles/underlayment to sheathing .
2. Protect all of existing structure, shrubs, and tenant owned personal property during removal, taking caution to keep all entrances free of Hazards.
3. Protect from weather at all times.
4. Remove existing drip edge and flashing
5. Remove and repair/replace all rotted sheathing. Price to include replacing up to 3 4 x8 foot sheets of sheathing replaced.
6. All materials removed/replaced shall be the responsibility of the contractor to properly dispose of and all landscaping/lawn areas shall be restored to their pre - construction status.
7. Furnish and Install new 8" (galv. or alum) drip edge along eaves and rakes. Furnish and Install ice and water shield along eaves(3' or 6' min.), rakes(3' min.), and valleys (6' min).
8. Furnish and Install new aluminum flashing at intersections with walls etc. Flashing will extend up walls with 4" min. and on to roof 4" min. Furnish and Install new felt or synthetic underlayment per shingle manufacturer. Furnish and Install new roof shingles per manuf. Recommendations, minimum 30 year warranty. Verify color with Owner. Furnish and Install new ridge vent with shingle cap where ridge
9. Valleys will be shingled by one of the following methods: laced, boston-cut, open flashed per manuf. recommendations.

10. Furnish and Install new roof boots etc. for all roof penetrations
11. Furnish and Install new aluminum coil stock to cover all fascias and roof trim. Verify Color with Owner.
12. All shingles shall be installed by galv. Roofing nails per shingle manufacturer.

**Main Water Line Replacement**

1. Replace waterline between meter and main shut off valve in home.
2. Replace main backflow preventer and shut off valve in home.
3. The new sections of pipe will be of an approved plastic material, suitable for this application, unless otherwise prohibited by local agencies having jurisdiction. The size of the pipe will remain the same as existing, unless otherwise required to meet applicable codes and standards.
4. Installation shall include all materials and requirements to meet code and resume service to the home.
5. Grade and seed any disturbed areas, repair or replace damaged pavement, sidewalk, signs, equipment or structures caused by the water line replacement.
6. Locate, protect, and relocate any and all utilities (including underground utilities) necessary to complete the work specified in the Scope of Services, and verify all field conditions and measurements.

**Repair Gas Line, Leak noted by Utility Provider**

1. Gas to home is currently shut down. Provide air test to locate and repair leak.
2. Ensure gas lines meet current code requirements. Apply pressure test for inspection by utility company.
3. Ensure lines are ready for use, and have been approved by utility company.

**Repair Kitchen Floor:**

1. Remove area of damaged subfloor a minimum of 4' x 4'. Ensure all rotten subfloor material is removed. Sister up to 3 floor joists as needed if any rot is present. Replace subfloor with minimum 3/4" Advantech or subfloor material treated for moist areas.
2. Replace floor finish with vinyl flooring with underlayment as required for conditions by manufacturer. Square to room axis. Include metal edge strips at openings, and shoe molding or 4" vinyl base around perimeter. Owner's choice from stock samples, \$3.00 per sq ft max for vinyl product.

**Repair Drywall Ceiling, Upstairs, Small Bedroom:**

1. Remove and dispose of existing damaged drywall.
2. Remove any existing insulation; reinstall new insulation appropriate for the depth of ceiling cavity.
3. Reinstall ceiling with drywall: Hang, tape and 3 coat finish 5/8" drywall. Apply a 3/8" bead of low VOC drywall adhesive to each framing member and install using drywall screws min. 1 5/8" long, 8" on center. Run boards with long dimension perpendicular to framing members. Sand ready for paint.



i) Company: \_\_\_\_\_

ii) Name: \_\_\_\_\_

iii) Phone: \_\_\_\_\_

iv) E-mail: \_\_\_\_\_

v) Signature: \_\_\_\_\_

vi) Date: \_\_\_\_\_